

APPLICATION FOR EXTERIOR ALTERATION

Association Name: _____

Name: _____

Address: _____

Work Phone: _____ Home Phone: _____

Description of Change (*including description of materials, colors, designs, etc to be used*):

Before mailing, please check the Guidelines and make sure the following items are attached to the application:

- Property plat indicating where alteration will be placed in relation to your home and property lines.
- Drawing of proposed alteration showing elevations/dimensions/style of exterior alteration.
- Necessary color/material samples.
- SIGN and DATE application.

**IMPORTANT: Your application may be delayed
AND/OR disapproved if it is incomplete or cannot be understood!**

NOTES:

1. I have completed this application in good faith and state that it accurately represents the alterations I Propose to make.
2. Prior to starting to build, building permits should be obtained. Further, nothing herein contained shall be construed as a waiver of modification of any said County restrictions.
3. I understand that representatives of the reviewing bodies are permitted to enter upon my property at any reasonable time for the purpose of inspecting the proposed project, the project in progress, and the completed project, and that entry shall not constitute a trespass.
4. I understand that any approval is contingent upon work being completed in a workman-like manner.

WARNING: Exterior alterations commenced without prior approval of the ACC are in violation of the covenants and are at the applicant's own risk and applicant may be required to return property to its former condition at applicants expense if the application is disapproved wholly or in part; and applicant may be required to pay legal expenses incurred.

I certify that I am the owner of the above property and I understand that if I transfer the property prior to the completion of the final approval of this application by the reviewing bodies, this application shall be deemed to be withdrawn by the reviewing bodies.

OWNERS SIGNATURE: _____ DATE: _____

SIGNATURES OF TWO (2) NEIGHBORS: Signatures do not imply approval, rather notification

(Neighbor 1) Name: _____ Address: _____

(Neighbor 2) Name: _____ Address: _____

Submit this application with all necessary attachments to: 2A Industrial Park Drive Waldorf, MD 20602

Board of Directors Action:

() Application Approved as Submitted

() Application Denied for the following reasons: _____

Signed: _____ Date: _____